Food Service Worker/Kitchen Helper

Capital Fare Café/Baccanalle

Ottawa, ON
Anticipatory Staffing (candidate pool creation)

WHO CAN APPLY: Canadian citizens residing in Canada or permanent residents of Canada.

HOW TO APPLY: send resumé and cover letter outlining your skills, experience and interest in this job to: resa@baccanalle.com. 2 references will be required at the time of interview.

IMPORTANT MESSAGES:
Our intention is to screen the resumés and cover letters received and select candidates for interviews. Only candidates that are selected for interview will be contacted and 2 references will be required at the time of interview. Applicants who apply to this selection process must include in their application a valid e-mail address and make sure this address is functional at all times and accepts messages from resa@baccanalle.com.

Preference may be given to candidates that have experience with at least some of the identified duties. Personal suitability and references will be key considerations in choosing the person to be appointed.

POSITIONS:

- 1 full-time position
- Various casual, occasional opportunities

DUTIES

- Assembling, packaging, serving and delivering (in café, in building, for catering, retail, wholesale and walked deliveries within 400m of building) meals, food and drink products to clients.
- Ensuring the food preparation and presentation areas are clean and hygienic
- Washing utensils and dishes and making sure they are stored appropriately
- Washing, peeling, chopping, cutting and cooking foodstuffs and helping to prepare food under the supervision of the Chef
- Disposing of garbage and recycling
- Organising packaging supplies
- Bussing service tables, cleaning the food preparation equipment, floors and other kitchen tools or areas
- Unloading, loading, receiving, labeling, storing and distributing food, cleaning and paper supplies.
- Packaging and bottling prepared meals, beverages and specialty foods
- Preparing quick service food to order for customers

REQUIREMENTS – PERSONAL SUITABILITY

- Capable of lifting and carrying items weighing up to 20 kg in accordance with general safety practices
- Wear approved (supplied) headgear, aprons, tshirts and chef jackets as required
- English essential
- Ability to communicate orally
- Effective interpersonal skills
- Dependability
- Initiative

REQUIREMENTS – EDUCATION

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- Ontario Secondary School Diploma or equivalent

ASSETS

- Post-Secondary Culinary or Catering Diploma/Certificate
- Bilingual (English, French): comprehension, oral
- Valid Food Handler's Certificate
- Experience and effective performance of more than one year in a food service, food production, customer service or catering capacity
- Experience with cashier duties or operating a point of sale terminal

Work environment

Capital Fare Café is located in a professional building located in Ottawa Ontario. It is easily accessible as it is in close proximity to major streets and OC Transpo bus routes. Parking is available onsite for an additional and other parking options exist in the neighbourhood. Service is provided in English and in French due to the needs of the clientele in this area. For information on Capital Fare Café please search online for Capital Fare Café or social media @capitalfarecafe.

Intent of the process

A pool of qualified candidates may be established and may be used to staff similar positions In the future.

Hours of Work

- Position 1: 8:00am to 3:00pm, Monday to Friday – start time may be as early as 7:45am
- Various Occasional & Casual Positions: Weekends, Weekdays, Weeknights

Conditions of employment

- References
- Personal suitability
- Bondable
- Canadian Citizens or Permanent Residents of Canada
- Capable of lifting and carrying items weighing up to 20 kg in accordance with general safety practices
- Wear approved (supplied) headgear, aprons, t-shirts and chef jackets as required

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